

# Minack Risk Assessment

## Operating with management for protection against Covid19

### Description

Risks associated with staging performances, workshops or filmed events at the Minack during the Covid19 pandemic, after legal restrictions are lifted.

### Who is affected?

Everyone on the Minack site, however, this risk assessment is for performers, crew and Minack staff who work on performances. It should be read in conjunction with the Covid19 Risk Assessment for the site.

### What are the risks?

1. Staff or performers passing the virus among each other or to visitors
2. Visitors passing the virus to staff, performers or other visitors

The next section looks at each stage of bringing a performance, workshop or filmed event to life.

L: likelihood 1 very unlikely, 2 unlikely, 3 may occur, 4 likely, 5 very likely, 6 will occur

S: severity 1 very minor injury, 2, minor injury, 3 lost time, 4 major injury, 5 single fatality, 6 multiple fatality

RF: risk factor 0-6: low 7-12: medium 12+ action required 18-36: immediate action required

Hazard / risk contact point		L	S	RF	Precautions	R L	R S	RR F
1.	Performers and crew interactions with each other.	4	3	12	<p>Staff, performers and crew from different households should try to maintain a 1m distance from each other when in indoor spaces especially where a company has young adults who may not be fully vaccinated.</p> <p>All performers and crew members must carry out lateral flow testing at least twice a week and record the date of their most recent negative test on the sign in sheets at the dressing rooms.</p> <p>Any performer or crew member who feels unwell must stay at home: if they have symptoms of Covid19 they must follow the current NHS advice.</p> <p>Any person accessing the dressing rooms is advised to wear a face covering to enter and move around the building.</p>	2	3	6
2.	Performers and crew in rehearsals	4	3	12	<p>The rehearsal room should be kept well ventilated at all times. Props and scripts should only be handled by the actor who uses them. Where props are shared, hands should be washed as soon as possible.</p>	2	3	6

Hazard / risk contact point		L	S	RF	Precautions	R L	R S	RR F
3.	Getting equipment to the stage / backstage	3	3	9	<p>Minack Technical Manager to liaise with Duty Manager to close off areas to the public so equipment can be carried.</p> <p>Vehicles to be unloaded by (or ideally inside) the double gates nearest Porthcurno (the old main entrance). Equipment can be carried to the next set of gates without public needing to be diverted.</p> <p>From these gates diversions to be in place if the Exhibition Centre is open.</p> <p>All easily carried equipment for the dressing rooms to be taken down the player's path (turn left after the café).</p> <p>Equipment for the stage to be carried down the main steps onto the circle of the stage.</p> <p>Once everything is on the circle then this area to be closed to the public (onstage and backstage) to ensure segregation between performers/crew and the public.</p>	2	3	6
4.	Performers on stage may infect each other	4	3	12	Performers will carry out lateral flow tests at least twice a week and will not come to the site if they have covid symptoms.	3	3	9
5.	Wardrobe team or dressers may have to get close to performers	4	3	12	The dresser will wear a face covering, apron and gloves whilst they are closer than 1m to a performer. They will wash their hands once the dressing is finished.	3	3	9
6.	Stage management and performers may both have to handle props during a performance.	4	3	12	Stage management should wash or sanitise their hands before and after handling props. Performers should wash or sanitise their hands before and after going on stage.	2	3	6

Hazard / risk contact point		L	S	RF	Precautions	R L	R S	RR F
7.	Performers and crew may infect each other in the dressing rooms	4	3	12	<p>Where multiple performers are using the building they will be assigned their own changing space and toilet facilities if possible.</p> <p>It is recommended that face coverings are worn and only removed to apply make-up or in the rehearsal room as above.</p> <p>The dressing rooms will be deep cleaned weekly, but daily cleans will be carried out of all areas that have been used in that day particularly focussing on toilets, handrails, door handles and other communal touch points.</p> <p>Hand sanitiser will be available at the entrances to the building.</p>	2	3	6
8.	Risk to wardrobe team from performers due to the need to wash and maintain costumes	4	3	12	Wardrobe team to wear face covering and gloves putting costumes into the washing machine and when removing and ironing items before returning to performers.	2	3	6
9.	Risk to performers and crew from using radio mics	4	3	12	<p>Packs to be wiped down with sanitiser wipes.</p> <p>Crew to use hand sanitiser once packs have been prepared. Mic checks will only be done by performer.</p>	2	3	6
10.	Visitors as audience	4	3	12	<p>The number of visitors will be controlled by pre-sales.</p> <p>All performances will be relaxed and audience members will be encouraged to use the toilet facilities during the performance rather than having too much of a rush at an interval.</p>	2	3	6
11.	Interaction between performers and audience	4	3	12	Audience members will be seated a minimum of 2m from speaking performers.	1	3	3

### Further action needed

Review these actions weekly until the pandemic has passed.

**Assessed by:** Zoë Curnow, Executive Director, 22 July 2021